



ST. CLARE'S GIRLS' SCHOOL
50 MOUNT DAVIS ROAD,
HONG KONG

Web Page : www.stclare.edu.hk
E-mail : info@stclare.edu.hk

Tel : 2817 1764
Fax : 2855 8420

22nd September, 2016

Dear Parents,

S.4 School Picnic and Life-Wide Learning Day

The School Picnic and Life-Wide Learning Day will be held on 30th September, 2016 (Friday). It aims to provide a chance for students to get to know more about their classmates and their class teachers outside the classroom, to enhance their class culture and to appreciate the wonders of God's Creation. Furthermore, students will participate in different activities arranged at the campsite so as to raise their self-confidence when overcoming difficulties.

Please note that the School Picnic and Life-Wide Learning Day is a normal school day, hence all students must be present. Any request of absence on that day must follow the usual practice. However, parents must call up the school before 7:30 a.m. On the following school day, the students concerned must hand in their parent's letter attached with a doctor's certificate to their class teachers.

You are kindly requested to read through the attached guidelines for the day with your daughter. The arrangements for the day are as follows:

Level	Venue	Place of		Time of		Fee (including lunch, camp-fee and transportation)
		Assembly	Dismissal	Assembly	Dismissal	
S.4	Hong Kong Baptist Assembly	Central Piers No.9	Two International Finance Centre	7:45 a.m.	5:00 p.m.	\$184

The said fee will be debited from the autopay account in October. Please ensure that the amount is deposited into the autopay account. The school will notify parents by circular and SMS the amount and due date for the payment before their account is debited. An administration fee charged by the bank of not more than \$150 (depending on individual banks) will be levied upon any unpaid fee after the due date.

For parents who have not applied for an autopay account, the fee should be paid by cash, or cheque made payable to "The IMC of St. Clare's Girls' School" at the school office by students.

Please return the reply slip on or before 26th September 2016.

Thank you for your attention.

Yours sincerely,

Ms. Lucia Lau
Principal

-----Reply Slip-----

Notice No.: 1617013 (S4)

To St. Clare's Girls' School

S.4 School Picnic and Life-Wide Learning Day

We have read and noted the above letter and the Reminders to Students and Parents concerning School Picnic and Life-Wide Learning Day which will be held on 30th September, 2016.

Student Name

Parent's Signature

Class & Class Number

Date



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敬啟者：

中四級旅行及全方位學習日

九月三十日(星期五)為學校旅行及全方位學習日，師生可藉此機會舒展身心，增進感情，從而營造更好的團隊精神及班風；此外亦可透過參與營地安排的活動挑戰自己，以增加自信。

該日為學校上課日，全校中一至中六學生均須出席，學生如因病缺席，家長須於當天七時三十分前致電學校告假，學生則須於下一個上課日將告假信及醫生紙交予班主任。

請家長陪同子女詳細閱讀「旅行及全方位學習日學生及家長須知」。本年度中四級之安排如下：

級別	活動地點	地點		時間		費用 (包括午膳、營費及交通費)
		集合	解散	集合	解散	
中四	香港浸信會聯會浸會園	中環九號碼頭	國際金融中心二期	上午7時45分	下午5時正	\$184

費用將於 2016 年 10 月以自動轉賬方式從家長所提供的銀行戶口中扣除，本校在轉賬前將會以短信及通告另行通知有關轉賬詳情。請家長在轉賬日期前將費用存入付款的銀行戶口內，若戶口存款不足而無法扣取所需款項，有關扣賬銀行會收取不多於港幣 150 元的手續費（視乎個別銀行而定）。

凡未有申請以自動轉賬繳費之家長，必須到校務處以現金或支票繳交費用，本校將會以通告另行通知有關支付詳情。

貴子弟須於 9 月 26 日或以前交回回條。

此致
貴家長

校長劉鳳兒謹啟

二零一六年九月二十二日