



ST. CLARE'S GIRLS' SCHOOL
50 MOUNT DAVIS ROAD,
HONG KONG

Web Page : www.stclare.edu.hk
E-mail : info@stclare.edu.hk

Tel : 2817 1764
Fax: 2855 8420

敬啟者：

「環保為公益」活動

公益金每年均會舉辦「環保為公益」活動以協助美化香港環境，同時為公益金籌募善款。教育局公益少年團鼓勵會員學校參與「環保為公益」活動，本校為公益少年團會員學校，現舉辦慈善花卉義賣活動以作響應。同學及家長可以港幣二十元或以上購買慈善盆栽一盆或以隨緣樂助的方式捐款，以支持此項活動，而所得款項將全數撥捐公益金，以資助兒童及青年服務。

捐款將於 2 月份以自動轉賬方式從家長所提供的銀行戶口中扣除，本校在轉賬前將會以短信形式提醒家長自動轉賬日期及費用，請家長在轉賬日期前將捐款存入付款的銀行戶口內，若戶口存款不足而無法扣取所需款項，有關扣賬銀行會收取不多於港幣 150 元的手續費（視乎個別銀行而定）。

凡未有申請以自動轉賬繳費的家長，請把回條及支票於十二月十四日前交給班主任，支票抬頭請寫「聖嘉勒女書院法團校董會」，並於支票背面寫上學生姓名及班別。

如有疑問，請聯絡負責老師李綺霞老師。

此致
貴家長

校長劉鳳兒謹啟

二零一六年十二月九日

-----Reply-Slip-----

Notice No. : 16171034

「環保為公益」活動

敬覆者：

接奉來函，敬悉「環保為公益」活動一事，本人

- 捐助港幣_____元購買盆栽一盆。
- 捐助港幣_____元以支持活動。

捐助港幣 100 元或以上，將收到公益金發出的收據以作退稅之用。

收據上名字請寫上：_____

- 不會捐助或購買盆栽。

學生姓名

家長簽署

班別及班號

日期



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Dear Parents,

Notice on "Greening for the Chest"

The Community Chest organizes an educational fundraising campaign "Greening for the Chest" every year. It aims to build a greener environment for our new generation and to raise funds for the needy. The Education Bureau's Community Youth Club (CYC) encourages schools to support this campaign. Being a member school of CYC, our school is going to organize "Charity Plant Sale" in response to this campaign. Parents and students are encouraged to donate HK\$20 or above to purchase a pot plant or donate any amount of money to support this campaign. All money raised in this campaign will be passed to The Community Chest for "Children and Youth Services".

Should you be interested in giving a donation or purchasing a pot plant to support this campaign, kindly complete the reply slip below. The donation will be debited from the autopay account in February. Please ensure that the amount is deposited into the autopay account. The school will notify parents by SMS the amount and due date for the payment before their account is debited. An administration fee charged by the bank of not more than \$150 (depending on individual banks) will be levied upon any unpaid fee after the due date.

For parents who have not applied for an autopay account, please complete the reply slip below with a cheque (please write student's name and class on the back of the cheque) payable to "The IMC of St. Clare's Girls' School" to class teacher before 14th December, 2016.

If you have any further enquiries, please the teacher-in-charge Ms. Y.H. Lee.

Thank you for your attention.

Yours sincerely,

Ms. Lucia Lau
Principal

-----Reply-Slip-----

To St. Clare's Girls' School,

Notice No. : 16171034

Notice on "Greening for the Chest"

We have read the above letter and we

- will donate HK\$_____ to purchase a pot plant.
 will donate HK\$_____ to support this campaign.

For donation over \$100, a receipt will be issued by The Community Chest for the purpose of tax reduction.

Name should be printed on the receipt: _____

- will not consider making any purchase nor donation.

Student Name

Parent's Signature

Class & Class Number

Date