



ST. CLARE'S GIRLS' SCHOOL

50 MOUNT DAVIS ROAD,
HONG KONG

Web Page : www.stclare.edu.hk
E-mail : info@stclare.edu.hk

Tel : 2817 1764
Fax : 2855 8420

敬啟者：

為慶祝創校九十週年，本校將舉辦「九十週年校慶綜合表演晚會」，以誌盛事，詳情如下：

日期:	二零一七年四月五日
時間:	晚上七時至十一時
地點:	香港大會堂音樂廳
節目內容:	由聖嘉勒女書院、聖嘉勒小學及幼稚園同學表演
門票:	票價：\$360 \$270 \$180 \$90
訂票詳情:	<p>一. 所有訂票將獲一個訂購編號，門票分配會採用先到先得方法。</p> <p>二. 倘若某一類別門票售罄，本校將聯絡購票者，詢問其改訂另一類別門票之意願。</p> <p>三. 表演者將優先獲配門票。</p> <p>四. 所有訂購須以自動轉賬付款。獲成功分配門票者，校方始會從家長戶口中扣款。</p> <p>五. 門票將於三月派發。</p>

「綜合表演晚會」為本校九十週年校慶之盛大慶祝活動，希望家長及同學能踴躍參加。貴子弟已經學校甄選，將於晚會上參與演出，故希望家長能購買晚會門票，以示對學校的支持，並可觀賞貴子弟之表演。家長如欲出席綜合表演晚會，請填妥回條及門票訂購表格交回班主任，以便辦理。費用將於 2017 年 3 月以自動轉賬方式從家長所提供的銀行戶口中扣除，本校在轉賬前將會以短信及通告另行通知有關轉賬詳情。請家長在轉賬日期前將費用存入付款的銀行戶口內，若戶口存款不足而無法扣取所需款項，有關扣賬銀行會收取不多於港幣 150 元的手續費（視乎個別銀行而定）。

凡未有申請以自動轉賬繳費之家長，必須到校務處以現金或支票繳交費用，本校將會以通告另行通知有關支付詳情。

此致
貴家長

校長劉鳳兒謹啟

二零一七年二月二十五日



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25th February, 2017

Dear Parents,

Notice on Gala Night Ticket Sales

To celebrate our school's 90th anniversary, we are holding Gala Night. It is an important event for celebrating the 90th Anniversary. Congratulations to you that your daughter has been successfully cast as one of the performers. Therefore, we sincerely invite parents and students to buy tickets to show your support and to share the joy. The details of ticket sales are as follows:

Date:	5 th April, 2017
Time:	7:00 p.m. – 11:00 p.m.
Venue:	Concert Hall, Hong Kong City Hall
Performances:	To be performed by students of St. Clare's Girls' School, St. Clare's Primary School and kindergarten section
Ticket:	Price: \$360 \$270 \$180 \$90
General Guidelines:	<ol style="list-style-type: none"> 1. All bookings would be given an order number to indicate their priority based on a first come, first served basis. 2. If seats run out in a certain category, we would contact the students/ parents/ alumni and see if they are willing to order tickets in another category. 3. Priority would be given to parents of performers. 4. The payment will only be debited when the booking is successful and confirmed by the school. Parents will be notified accordingly. 5. Tickets will be distributed in March.

If you are interested, please sign the reply slip and fill in the ticket order form to class teachers. The said fee will be debited from the autopay account in March. Please ensure that the amount is deposited into the autopay account. The school will notify parents by circular and SMS the amount and due date for the payment before their account is debited. An administration fee charged by the bank of not more than \$150 (depending on individual banks) will be levied upon any unpaid fee after the due date.

For parents who have not applied for an autopay account, a circular will be issued indicating the date for the fee. The students should settle the payment at the school office in person.

Thank you for your kind attention.

Yours sincerely,

Ms. Lucia Lau
Principal



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Reply Slip

To St. Clare's Girls' School,

Notice on Gala Night Ticket Sales

We have read and noted the school will hold Gala Night and the arrangement in the booking of tickets.

We will not make the order.

We will make the following order:

Price:	No. of Tickets	Sub Total
\$360		
\$270		
\$180		
\$90		
Grand Total		\$ _____
Performer on Gala night:		
<input type="checkbox"/> No <input type="checkbox"/> Yes Performance : _____		
Contact no. of parents: _____		

Student Name

Parent's Signature

Class & Class Number

Date



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回條

敬覆者：

接奉來函，敬悉「九十週年校慶綜合表演晚會」一事，

本人不會訂購綜合表演晚會門票。

本人欲訂購綜合表演晚會門票

票價	門票數目	小計
\$360		
\$270		
\$180		
\$90		
總數		\$ <u> </u>

綜合晚會表演者：

否 是 表演項目：_____

家長聯絡電話：_____

學生姓名

家長簽署

班別及班號

日期