



ST. CLARE'S GIRLS' SCHOOL

50 MOUNT DAVIS ROAD,
HONG KONG

Web Page : www.stclare.edu.hk
E-mail : info@stclare.edu.hk

Tel : 2817 1764
Fax : 2855 8420

22nd June, 2017

Dear Parents,

S1 Life-Wide-Learning-Day

Please be notified that your daughter will participate in the captioned activity and the details are as follows:

Activity:	Visit to Hong Kong Museum of Coastal Defense
Date:	5 th July, 2017 (Wednesday)
Time:	11:30 a.m. - 2:15 p.m.
Venue:	Hong Kong Museum of Coastal Defense
Assembly Point:	Pier No. 9, Central
Assembly Time:	11:15 a.m.
Dismissal Point:	Pier No. 9, Central
Dismissal Time:	3:00 p.m.
Activity Fee:	\$24
Teacher-in-charge:	Ms. L.N. Ting & S1 class teachers

Remarks:

1. The dress code is proper summer uniform.
2. There will be school bus taking participants from Pier No. 9 to Hong Kong Museum of Coastal Defense and vice versa. However, students must go home by themselves afterwards.
3. Students can prepare light lunch to be eaten in outdoor area of museum.

A fee of \$24 should be paid. The said fee will be debited from the autopay account in June. Please ensure that the amount is deposited into the autopay account. The school will notify parents by circular and SMS the amount and due date for the payment before their account is debited. An administration fee charged by the bank of not more than \$150 (depending on individual banks) will be levied upon any unpaid fee after the due date. For parents who have not applied for an autopay account, the fee should be paid by cash, or cheque made payable to "The IMC of St. Clare's Girls' School" at the school office by students. For further enquiries, kindly contact the teacher-in-charge.

Thank you for your kind attention.

Yours sincerely,

Ms. Lucia Lau
Principal



-----Reply Slip-----

To St. Clare's Girls' School,

Notice No.: 1617076

S1 Life-Wide-Learning-Day

We have read the above letter and understand that my daughter will attend the captioned activity.

Student Name

Parent's Signature

Class & Class Number

Date



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敬啟者：

中一全方位學習活動

貴子弟將參加以下活動，詳情如下：

活動名稱:	參觀香港海防博物館
日期:	二零一七年七月五日(星期三)
時間:	上午十一時三十分至下午二時十五分
地點:	參觀香港海防博物館
集合地點:	中環九號碼頭
集合時間:	上午十一時十五分
解散地點:	中環九號碼頭
解散時間:	下午三時
活動費用:	港幣二十四元
負責老師:	丁麗娜老師及中一班主任
注意事項:	
<ol style="list-style-type: none"> 1. 學生須穿著整齊夏季校服。 2. 學校安排校車接載學生往返九號碼頭及香港海防博物館，活動結束後須自行返家。 3. 學生可自備少量乾糧，惟只准於博物館戶外地方進食。 	

學生須繳付 \$24，費用將於 6 月以自動轉賬方式從家長所提供的銀行戶口中扣除，本校在轉賬前將會以短信及通告另行通知有關轉賬詳情。請家長在轉賬日期前將費用存入付款的銀行戶口內，若戶口存款不足而無法扣取所需款項，有關扣賬銀行會收取不多於港幣 150 元的手續費（視乎個別銀行而定）。凡未有申請以自動轉賬繳費之家長，必須到校務處以現金或支票繳交費用，本校將會以通告另行通知有關支付詳情。如有疑問，請聯絡負責老師。

此致
貴家長

校長劉鳳兒謹啟

二零一七年六月二十三日