



ST. CLARE'S GIRLS' SCHOOL

50 MOUNT DAVIS ROAD,
HONG KONG

Web Page : www.stclare.edu.hk
E-mail : info@stclare.edu.hk

Tel : 2817 1764
Fax : 2855 8420

4th September, 2017

Dear Parents,

Briefing session for Non-Chinese Speaking (NCS) students and parents

In order to help the NCS students to integrate into our school as early as possible and to inform you more about the arrangement of Chinese lesson, we would like to invite all the NCS students and their parents to come to our briefing session. The details are as follows:

Date: 9th September, 2017 (Saturday)

Time: 12:30 p.m. to 2:30 p.m.

Venue: Hall

Should you have any enquiries, please contact Mr. Tang at 2817 1764. Thank you for your attention.

Yours sincerely,

Ms. Lucia Lau
Principal



-----Reply-Slip-----

To St. Clare's Girls' School,

Notice No. : 1718005

Briefing session for Non-Chinese Speaking (NCS) students and parents

We have read the above letter and are aware of the arrangement of the briefing session for Non-Chinese Speaking (NCS) students and parents.

Number of parents attending the briefing session: _____

Student Name

Parent's Signature

Class & Class Number

Date



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敬啟者：

非華語學生及家長簡布會

為了幫助非華語學生盡早融入學校生活，並且更清楚瞭解中文課程的安排，誠邀閣下及學生前來參加簡布會。詳情如下：

日期：二零一七年九月九日(星期六)
時間：中午十二時三十分至下午二時三十分
地點：禮堂

如有垂詢，請致電學校與鄧務本老師聯絡。

此致
貴家長

校長劉鳳兒謹啟

二零一七年九月四日

