



## ST. CLARE'S GIRLS' SCHOOL

50 MOUNT DAVIS ROAD,  
HONG KONG

Web Page : www.stclare.edu.hk  
E-mail : info@stclare.edu.hk

Tel : 2817 1764  
Fax : 2855 8420

1<sup>st</sup> September 2017

Dear Parents,

### Notice about S.1 Swimming Lesson (Amended version)

All S.1 swimming lessons of this academic year will commence in September. They will be conducted at Kennedy Town Swimming Pool. There will be totally 3 swimming lessons for each F.1 class and they will be conducted during school hours. All F.1 students will report to school in normal school hours. On days when there are swimming lessons, students are required to prepare a separate bag with the following items:

- |                      |                           |                 |                        |
|----------------------|---------------------------|-----------------|------------------------|
| 1. Swimwear          | 2. Goggles                | 3. Swimming Cap | 4. A five-dollar coin  |
| 5. A bottle of water | 6. Shampoo and Shower gel | 7. A towel      | 8. Slippers (optional) |

The schedule of swimming lessons for different classes is as follows:

Class	1A	1B	1M	1R
Date	Day 1 (14/9, 25/9, 10/10)	Day 3 (7/9, 18/9, 12/10)	Day 4 (19/9, 28/9, 27/10)	Day 6 (12/9, 21/9, 17/10)
Lesson	Lesson 4 <sup>th</sup> to 5 <sup>th</sup>			
Transportation	\$75			
Remarks:	Students who cannot participate in the swimming lessons due to their particular health conditions are required to submit a letter signed by a parent and a medical certificate (stating the reason) to the PE Department on / before 4 <sup>th</sup> September, 2017. Students who are sick and cannot attend the swimming lesson are required to submit a formal letter from parents on the same day to the PE teacher. Students who are unable to attend the lesson are also required to go to the pool with the class.			

The transportation fee is \$75. The said fee will be debited from the autopay account in October. Please ensure that the amount is deposited into the autopay account. The school will notify parents by circular and SMS the amount and due date for the payment before their account is debited. An administration fee charged by the bank of not more than \$150 (depending on individual banks) will be levied upon any unpaid fee after the due date.

For parents who have not applied for an autopay account, the fee should be paid by cash, or cheque to the school office by students.

Please sign and return the reply slip to the teacher-in-charge Ms. W.S. Kwok on or before 6<sup>th</sup> September. For further enquiries, kindly contact the teacher-in-charge on 28171764.

Thank you for your attention.

Yours sincerely,

  
Ms. Lucia Lau  
Principal

-----Reply-Slip-----

To St. Clare's Girls' School,

Notice No. : 1718006

### Notice about S.1 Swimming Lesson (Amended version)

We have read the above letter and understand that my daughter will attend the swimming lessons as listed above. I hereby agree / do not agree\* that my child will attend the swimming lessons.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Class & Class Number

\_\_\_\_\_  
Date

Student Contact Number: \_\_\_\_\_

Parent's Contact Number: \_\_\_\_\_



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敬啟者：

### 中一游泳課事宜 (修正)

中一游泳課將於九月份開始，每班各有三節游泳課。學生當天如常回校上課，校方將安排旅遊車接送學生往返堅尼地城泳池。游泳課當天，學生須帶備一個袋子存放以下物品：

- |        |         |       |           |
|--------|---------|-------|-----------|
| 1. 游泳衣 | 2. 泳鏡   | 3. 泳帽 | 4. 五元硬幣   |
| 5. 水   | 6. 淋浴用品 | 7. 毛巾 | 8. 拖鞋(隨意) |

游泳課詳情如下：

班別	1A	1B	1M	1R
日期	Day 1 (14/9, 25/9, 10/10)	Day 3 (7/9, 18/9, 12/10)	Day 4 (19/9, 28/9, 27/10)	Day 6 (12/9, 21/9, 17/10)
課節	4-5 課節			
旅遊車費	\$75			
注意事項:	如因患病或受傷未能於上述全部時間接受游泳訓練，請學生於九月四日或之前遞交醫生證明書/家長信予體育科老師。學生如身體不適未能出席游泳課 (整天請病假除外)，必須帶備已簽署的家長信到泳池向老師報到。			

費用將於 2017 年 10 月以自動轉賬方式從家長所提供的銀行戶口中扣除，本校在轉賬前將會以短信及通告另行通知有關轉賬詳情。請家長在轉賬日期前將費用存入付款的銀行戶口內，若戶口存款不足而無法扣取所需款項，有關扣賬銀行會收取不多於港幣 150 元的手續費 (視乎個別銀行而定)。

凡未有申請以自動轉賬繳費的家長，必須到校務處以現金或支票繳交費用，本校將會以通告另行通知有關支付詳情。

學生請於 9 月 6 日前將回條交回郭詠旋老師。如有疑問，請聯絡負責老師。

此致  
貴家長

校長劉鳳兒謹啟

二零一七年九月一日